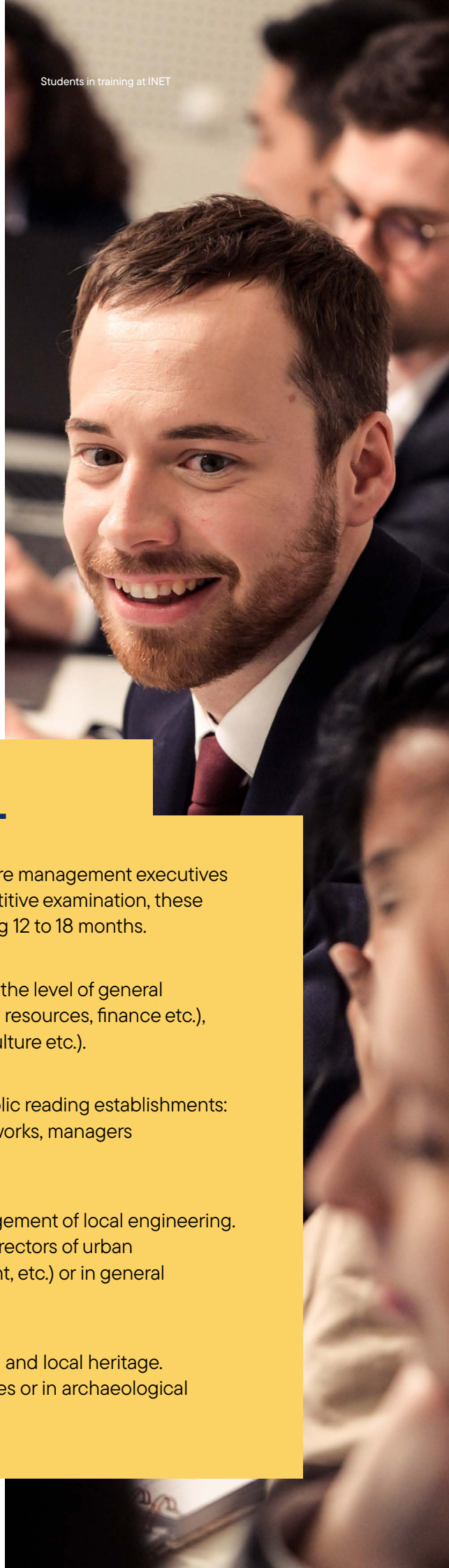
Students in training at INET

INET
National institute
for local studies

Initial training

Welcoming a trainee to an introductory internship

INET, *graduate school of the local civil service*


Students in training at INET

Since 1997, the National Institute of Local Studies (INET) has been training junior executives and future directors of large local authorities from all over France (regions, departments, cities, metropolitan areas, etc.).

Every year, this multidisciplinary school welcomes nearly 4,000 local executives working or preparing for positions within management teams: administrators, engineers, heritage curators, library curators, doctors, senior fire officers, directors of local police etc.

INET is located in Strasbourg, and is part of the National Centre for Local Civil Servants (CNFPT), a public institution that trains over 920,000 local civil servants a year throughout France.

4 areas of initial training at INET

One of the INET's missions is to provide initial training for future management executives in local public service. After being selected through a competitive examination, these students join the INET for a professional training course lasting 12 to 18 months.

- **Chief administrative officers**
  These people occupy senior managerial positions, either at the level of general management or in managing resources (directors of human resources, finance etc.), or in sectoral policy (directors of social action, education, culture etc.).
- **Public library officers**
  These civil servants hold senior managerial positions in public reading establishments: directors of media centres and libraries, public reading networks, managers of collections, etc.
- **Chief engineer officers**
  These civil servants are in charge of the strategy and management of local engineering. They hold senior managerial positions in technical fields (directors of urban planning, information systems, environment, waste treatment, etc.) or in general director-level positions.
- **Heritage curators**
  Responsible for representing and safeguarding the national and local heritage. They work in museums, historical monuments, within archives or in archaeological services.

Students in training at INET

Introductory internship

trainee chief administrative officers and public library officers

Career-oriented training

INET welcomes around one hundred students each year from a variety of backgrounds: students from higher education, local civil servants looking to develop in managerial positions, executives from the private or voluntary sector, etc.

The training provided at INET alternates between theory and practical training in order to enable the gradual acquisition of the skills and responsibilities expected of local chief executives.

Open mindedness for future executive officers

During their training, the students are expected to complete an internship in a professional environment other than a local authority. This internship can take place abroad or in France, in a public, private or non-profit organisation. The aim is to **develop the students' skills and give them the opportunity to discover a new work environment.**

The spirit of openness is an essential component of the training provided at INET: future management executives must be able to understand the various stakeholders in local authorities and **work in collaboration with numerous public, private and non-profit partners .**

An opportunity for your organisation

Benefit from an independent perspective

... and from the intern's skills in analysis, synthesis and appraisal (human resources, finances public policy, methodology / organisational methods, etc.)

Entrust an assignment

Examples of assignments carried out during the internship: benchmarking, studies, analysis of management or human resources issues, etc.

Identify new presentational techniques

Collective intelligence, co-construction, inclusive management, design thinking, etc.

INET students are trained in strategic management and are expected to be managing large teams in their future carreer.

Knowledge of the french administration

Add to or deepen knowledge of the French local civil service's environment and operation.

> *"The spirit of openness is an essential component of the training provided at INET"*

Welcoming a trainee to an internship

Useful information

Ways of hosting the interns

The students identify the organisations that can provide them with additional experience (private sector, associations, state services, European communities, private establishments, etc.).
If you want to offer an internship abroad, please contact us (see details below).

Internship duration and term

The introductory internship will take place from :

- **from 1 to 26 February 2027 (4 weeks)**
  for trainee administrative officers
- **from 1 to 19 February 2027 (3 weeks)**
  for trainee public library officers

Terms and conditions for welcoming interns

INET student internships incur no costs for the host organisation.
INET students are paid during their training.
INET covers the student's insurance and transport costs.
INET provides an internship agreement. This should be completed and signed by the host organisation.

Contact

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